

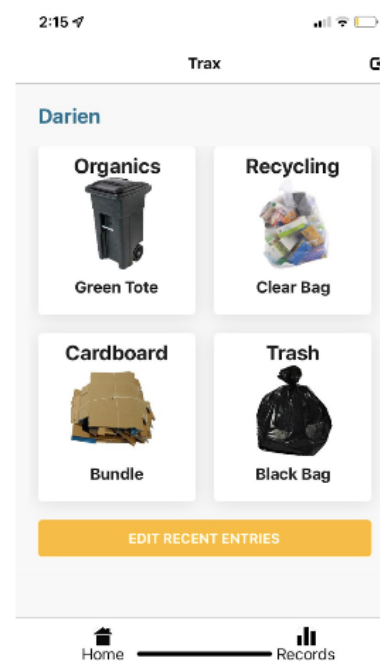
# Foodprint Trax<sup>®</sup> App

## Tracking & Reporting Data Overview

### What types of waste data are tracked?

Foodprint Trax gathers data for primary waste streams that are generated onsite daily, as well as data for specialty waste streams that are generated, removed, and tracked on an ad hoc or monthly basis. Additionally, reduction of any material or waste stream, if measured, can be incorporated into Trax on a monthly basis.

At this time, Foodprint Trax reports only provide carbon equivalency calculations for tracked materials that are currently represented in the EPA WARM model.



### Trax Primary Waste Streams

- Organics
  - (Food Waste or Yard Waste)
- Recycling
  - (Single Stream, Glass Metal Plastic, Mixed Paper, etc.)
- Cardboard
- Trash



### Trax Specialty Waste Streams

- Food Donations
- Secondary Market Sales (e.g. Too Good to Go)
- Takeout Container Reuse
- Glass Bottle Reuse
- Pallet Return
- Used Cooking Oil Recycling
- Coffee Pod Recycling
- Oyster Shell Recycling
- Electronics Recycling
- Universal Waste (e.g. batteries, lamps)
- Medical Waste (e.g. PPE, Sharps)

# How is data entered?

- **Primary waste stream** data can be entered by the user via the Trax<sup>®</sup> mobile or web app. The mobile app can be accessed via a smart phone or internet enabled tablet.
- Within the interface, the methods of entry are configured to your site based on your waste profile, standard operating procedures, and unit weight audit data. See images bottom right and [watch this training video](#) for more information.
- **Specialty waste stream** data is sent via email to the Foodprint team on a monthly or ad hoc basis. The Foodprint Group team adds this data for your site on the backend since it varies greatly by location.
- All data is saved in Foodprint's database hosted by Mendix Cloud Services.



Mobile smart phone entry

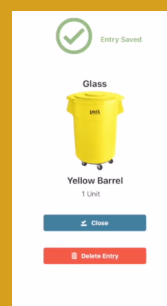
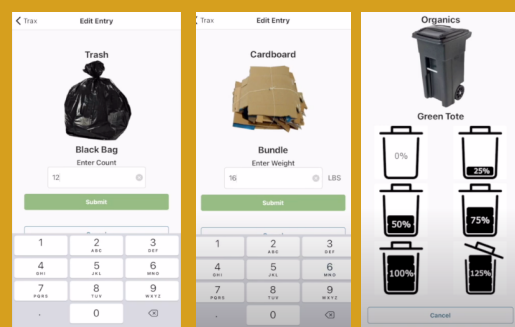


Mounted tablet entry

# Who enters data?

Each site is provided a universal log in such that all team members can access the interface at all times. The following team members should be trained on how to enter data in Trax<sup>®</sup>:

- **Whoever moves waste** to its pickup destination in the building. This commonly includes **custodial staff, porters, housekeeping, kitchen, and facilities** team members.
- **Program site leads** who are interfacing with Foodprint Group - this may be a general manager, sustainability lead, or engineer.



Trax waste data entry methods: Count, Weight, Fill Level and + 1 Unit (from left to right).

# Where can program managers access and review our waste tracking data?

## Trax Mobile App Records Views

"Recent Entries" tab shows entries from the last 2 minutes that can be deleted.

"All Entries" tab shows every entry made to date.

"Stats" tab sums the total lbs. entered for each waste stream, today and this month.

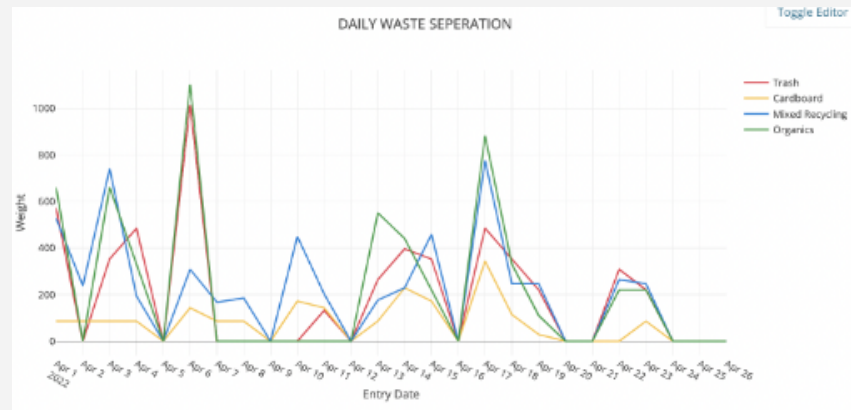
The screenshot displays the Trax mobile app interface. On the left, there is a list of recent waste entries under the 'ALL ENTRIES' tab. Each entry includes a category (e.g., Recycling, Organics, Trash, Cardboard), a description (e.g., Clear Bag, Green Tote, Black Bag, Bundle), a date and time, and a status (e.g., 5 Units Synced, 75% Full Synced, 2 Units Removed, 321.00 LBS Synced, 24 Units Synced, 23 Units Synced). On the right, there is a summary dashboard for 'Darlen' showing 'Today' and 'This Month' statistics for four waste streams: Organics (0.00 LBS vs 6593.75 LBS), Recycling (0.00 LBS vs 3577.00 LBS), Cardboard (0.00 LBS vs 2439.50 LBS), and Trash (0.00 LBS vs 200.00 LBS). At the bottom, there are navigation icons for Home and Records.

## Online / Excel Trax Entries Table

Filterable & downloadable list of all entries from mobile, web, and monthly

Trax Entries Table can be manually exported to Excel at any time, or an Excel can be automatically exported and sent via email on a monthly basis for ESG integration.

Foodprint Group is working toward a more seamless API integration with key ESG apps. Please let us know which ESG platform you use currently or are planning to use so that we may assess and consider integration.



## Live Reporting Dashboard (in Beta)

This Month summary tab shows cumulative waste stream, diversion, and carbon stats for the current month, including a daily weights by waste stream graph.

Last Month summary tab shows cumulative waste stream, diversion, and carbon stats for the previous month.

YTD summary tab shows month-over-month and cumulative waste stream, diversion, and carbon stats for the current calendar year.

## PDF Reporting Dashboard Views

During Beta testing of the Online Reporting Dashboard, Foodprint will provide manually configured PDF monthly reports in addition to the Online Reporting Dashboard.